Continuity Management Answer the following Questions:

- What Content is Available for a Given Problem?
- Where is this Content Stored?
- How can this Content be Accessed?
- How long will the Procurement Process take?
Automatic Indexing (Full Text Search):
- Regarding of Upper Case and Lower Case
- Stop Word List
- Exactness
- Use of Boolean Operators

Manuel Indexing:
- Content Repository
Content Repository:

- Encapsulation of Content
- Problems already with “Atomic” Content
  \[ \Rightarrow \text{Enrichment of Content by Additional Information} \]
  \[ = \text{Context} = \text{Meta Data} \]

Management of Context (Meta Data)
ics (23): continuity management (4)

- Catalogue of Criteria for Content:
  - Library Catalogues
  - Catalogue of Criteria according to DIN Standard 31 631 Part 1
- Documentation Process for Mapping and Categorization of Content:
  - Analysis:
    - Formal Description
    - Indexing of Content
  - Catalogue of Criteria
  - Data Collection Scheme
User Interface of Content Repository as the List of Content of Management Information Systems:

- Navigation in the Management Information System
- Central Management of Context Information
- Accessing the Content
- Standardization of Data Collection Schemes
ICS (26): Continuity Management (7)

- **Standardization of Categories:**
  - Linguistic Control

- **Objekt**

- **Begriff**

- **Bezeichnung**

+ = Kodieren

Dekodieren =
Methods of Linguistic Control:

- Norm Language:
  - Repository

- Documentation Language:
  - Keyword System
  - Classification
  - Thesaurus
Semantic Standardization by Thesaurus:

- Standardization of Content (Terminology)
- No Standardization from a Structural Point of View
- Expressing the Relationship between Term and Labeling
- Expressing the Relationship between two Terms
- Contrary: Word Processors